

WELCOME TO
FAIRVIEW MIDDLE SCHOOL
2016-2017
Grades 6-8

STUDENT HANDBOOK

1879 East Miller Road
Fairview, Michigan 48621
Web site address: www.fairview.k12.mi.us

Telephone: 848-7009
Fax: 848-7070

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Fairview Area Schools

Directory

Address

1879 E. Miller Rd.

Fairview, MI 48621

School Phone Numbers

School Directory: (989) 848-7000

K-12 Office: (989) 848-7009

Fax (989) 848-7070

Web Site: www.fairview.k12.mi.us

Board of Education

Beth Miller, President

Janice Handrich

Jon Ford, Trustee

Herb Trader, Trustee

Anne Tompkins, Vice President

Diana Danhoff, Secretary

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Rick Handrich

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Paraprofessionals

Lynn Layman	Cindy Troyer
Mel Haskin	Renee Nutt
Pat Crane	Solomon Handrich

Maintenance/Custodial

Rich Ellis, Director of Maintenance
Tammy Babcock, Custodian
Jerry Babcock, Custodian
Frieda Oaks, Custodian

Food Service

Mary Schrock, Supervisor
Shondra Hoover
Alicia Hall

Transportation

Lynn Handrich, Driver
Jenny Oliver, Driver
Dave Kauffman, Driver

Technology

Mark Trim, Director

Should an issue arise, Board policy outlines a procedure which expects the matter to be addressed with the point of contact. Example: If an issue arises with a bus driver, contact the driver first. The next step would be to meet with the Transportation Supervisor. If the issue is not resolved at this level, the Principal will become involved.

DISCRIMINATION

It is the policy of the Fairview Area Schools (policy #5035) not to discriminate against, nor to permit harassment of, any student, parent, staff member, community member or public person on the basis of race, gender, ethnic or racial background, religion or sexual orientation. Such discrimination shall not be permitted in regards to employment or participation in educational programs and activities.

The district has designated the superintendent of schools as the compliance officer and Title IX coordinator. Any applicant, employee, student, parent, guardian or member of the public who alleges discrimination or harassment shall immediately report the incident to:

Lee Sandy, Superintendent
Fairview Area Schools
1879 East Miller Road
Fairview, MI 48621

Should it be necessary, the next level of appeal shall be to:

The Office of Civil Rights
US Dept. of Education
Bank One Center, Suite 750
600 Superior Avenue East
Cleveland, OH 44114-2641

Phone 215-522-4970 Fax 216-522-2573
E-mail address: OCR.Cleveland@ed.gov

PARENTAL INVOLVEMENT PLAN

In keeping with PA 107 of 2004, the Fairview Area Schools' Board of Education has approved this plan on Monday, December 13, 2004. This Plan is to be distributed annually by being included in the student handbooks.

The Fairview Area Schools' Board of Education encourages the involvement of parents in the educational processes of the schools. To encourage parental involvement, the Board and Staff have designed the following plan.

1. Parent / Teacher conferences shall be formally scheduled at least once each semester.
2. Teachers will send home grade notices part way through each card marking period, or as needed.
3. Parents, and when possible students, will be invited to participate in or serve on planning groups or committees.
 - Title I Planning (twice annually)
 - Human Reproduction
 - Ad Hoc Committees
 - Study Committees
 - School Improvement Process
 - Special Education Planning
 - Curriculum Review
4. Parents will be urged to participate as class sponsors.
5. A Parent Compact shall be developed and implemented annually.
6. Parents are encouraged to access Power-School on their home computer or at Fairview Area Schools to be aware of their child's progress during the school year.

STUDENT SAFETY

The school will develop and implement the necessary rules to ensure student safety. The rules shall be explained to the students each year by their classroom teachers. Lab teachers and physical education will instruct each class about safety regulations according to their classroom. Emergency procedures will be taught in each class by the teacher. Eye protection must be properly used in the areas where it is necessary.

INSTRUCTIONAL PROGRAM

In accordance with the No Child Left Behind Act, the school encourages the participation of parents/guardians in their child's education. Parents/Guardians are invited to attend meetings for Title I, Individual Education Plans and educational pathways selected by their child. Assistance in understanding Title I law and special education will be provided upon request. Parents/Guardians will be kept abreast on their child's progress through grade requests, report cards and progress reports mailed home. Each student will have a written plan for their education that is to be signed by the parents and returned to school. Education plans will be reviewed annually.

SCHOOL HOURS

Grade Levels	Arrival Times	Start Time	Dismissal
K-5	7:50 a.m.	8:00 a.m.	3:30 p.m.
6-8	7:45 a.m.	8:10 p.m.	3:25 p.m.
9-12	7:45 a.m.	8:10 a.m.	3:25 p.m.

The arrival times are preferred times. We realize some families have children in different grade levels and will most likely arrive together. The buses arrive by 7:50 a.m. Students will be expected to be in class by the start time. Unless arrangements have been made with a teacher, students need to leave the building by 3:30 p.m. Middle School policy on classroom student visitors: Due to classroom disruption of the learning environment, student visitors are not allowed. Students should not arrive at school before 7:45a.m.

REPORT CARDS AND GRADES

Report cards are issued as soon as possible after each nine-week marking period. Parents are urged to pick them up at fall and spring Parent Teacher Conferences. Semester grades are averaged on the basis of each nine-week grade and the semester exam.

- A---Excellent, outstanding
- B---Above average
- C---Average
- D---Poor, just passing
- E---Failing
- CR—Credit
- NCR—NO Credit

PROMOTION AND RETENTION

Promotion or retention is the responsibility of the classroom teacher, administration and the superintendent according to the guidelines set by the school board policy 7600R. Parents may appeal the retention of a student to the superintendent.

Middle School students may be retained for failing to earn 21 points in the academic year. Points are earned in the following manner: 2 points for each academic class passed each semester; 1 point for each semester of exploratory and Academic Enrichment passed. Example:

Class	Grade	Points Earned
Exploratory	C-	1
English/Writing	D+	2
Literature	C-	2
Social Studies	B-	2
Civics	E	0
AE	Cr	1
Math	E	0
Science	B-	2

There are 14 points available. This student earned 10 of the 14.

A student would need a total of 21 or more points to be promoted to the next grade, so this student would need to earn at least 11 points the next semester.

Students may recover credits and be promoted to the next grade by successfully completing summer school, if available.

HONOR ROLL POLICIES

1. Students must have earned at least a 3.0 grade point average.
2. Students cannot receive a grade lower than a C.
3. The Honor Roll will be determined at the end of each nine-week marking period.
4. The first and second semester Honor Roll will be determined on the semester grades.

GUIDELINES FOR STUDENT PLANNER

To assist parents/guardians to continue their involvement in their child's education, the Student Planner provides an opportunity for you to talk about your child's day every night and look over the assignments in the planner to see what is happening in the classes. The planner provides a daily communication vehicle between the home and the school. Students out of the classroom for any reason must have their planner with them. The teacher assigned to them for that period must sign the planner.

STUDENT RESPONSIBILITY

1. Fill in the date.
2. Write in **activities** and **assignments** for each class each day.
3. Take home and discuss with parent/guardian. Parent/guardian is to sign planner in space provided.
4. Complete required schoolwork and turn in on time.
5. Keep the planner with you at all times, it is your pass to be in the hall during class.

PARENT RESPONSIBILITY

1. Read, review, sign and date the planner each evening.
2. Discuss successes and concerns with child.
3. See that all assignments are completed before your child leaves for school each day.

BOOKS AND SUPPLIES

Students are assigned the use of books for each class. Paper and some supplies are available from classroom teachers. Students are expected to take good care of all materials supplied by the school. Lost or damaged books must be replaced or repaired at the expense of the student to whom they were assigned.

LOCKERS

Students will be assigned the use of a locker. The lockers remain the property of the Board of Education and the principal is authorized to inspect lockers periodically. It is the responsibility of the student to keep the locker clean and orderly.

- Do not store valuables in lockers. The school cannot be responsible for stolen materials.
- Do not change lockers without permission from the high school office.
- Do not tamper with others' lockers.
- Locker combinations will be available on the students' first day of school.
- Combination locks are available for gym use.

TELEPHONES

Classroom and office phones will be used by students at the discretion of the classroom teacher, high school secretary or principal. Necessary messages will be taken by the office and delivered to classrooms. Unless the message is of a serious nature, students will not receive calls during class.

CELL PHONES AND ELECTRONIC DEVICES

Students may not use electronic devices such as I-pods, cell phones, palm pilots, pocket computers or any others during the school day.

Students, upon the request of and with permission of their parent(s)/guardian(s), may be in possession of a cellular telephone, pager/beeper or other communication device. Use of the device shall be limited to the period before classes begin in the morning and after the student's last class in the afternoon. Such devices shall be kept in a secure place or turned over to the home-room teacher for the day.

In no case will any personal communication device be allowed that provides for a wireless, unfiltered connection to the Internet.

Violation of this policy will be subject to confiscation of the device, or disciplinary action such as detention, suspension or expulsion.

1st offense: confiscation of the device and item held by the teacher until the end of the following day.

2nd offense: confiscation of the device and item held until parent picks it up from the teacher at the end of the following day.

3rd offense: confiscation of the device and item held until parent picks up from the teacher and a full day of suspension issued.

SECURING YOUR PRIVACY

In a technological world, it has become very important to safeguard your passwords, combinations, and identity. In light of this, we recommend you discuss the following with your child:

- Do not share your locker combination with any other student, including your friends. Due to costs of I-pods, calculators, athletic shoes and equipment, Kindles, etc..., giving out your locker combination makes you susceptible to theft.
- Keep your lunch code secure
- Keep your user name and password for Power School secure
- If someone learns your computer password, change it
- If any of these codes are compromised, report it at once

FIELD TRIPS

Extra trips outside the classroom may be scheduled in advance with the approval of the administration. Parents will be given a permission slip that allows their child the opportunity to go on the trip. The permission slip will include the nature of the trip, departure time, expected return, names of sponsors, mode of transportation, any costs for the students and if there is any room for chaperones. The permission slip must be signed by the parent or guardian in order for the student to participate. The form will also have an area that the parent may excuse the student from participation with the reasons for this exemption. Field trips are an extension of the classroom, therefore all school rules apply on field trips as well.

MEDIA CENTER

The Media Center will keep a list of students who may not check out library materials until they have met their obligations. A student whose name is on the list may lose all library privileges, at the discretion of the Media Center staff or administrator. Students will be put on the list for the following reasons:

1. If books and magazines are overdue more than one week
2. When unpaid fines or lost materials reach the value of .50 (Fines are .05 per day)
3. When a fine- no matter how small- is unpaid for two weeks
4. Until arrangements have been made to pay for lost materials

COMPUTER USE

All students will have a signed technology agreement on file before they may use the schools' computers. Refer to the Technology Agreement for details. Violations of the technology agreement may result in the loss of the use of the school's technology.

TRANSPORTATION STUDENT REGULATIONS FOR RIDING THE BUS

Buses are operated for student convenience. In order to ensure safe transportation to and from school each day, students must observe the rules and regulations.

1. Students are to take seats and remain in them until time to get off, unless directed otherwise by the driver.
2. Students will take rear seats first unless directed otherwise by the driver. The driver has authority to assign seats.
3. Students will usually ride three in a seat. They are not to stand.
4. Students will not lean out windows or wave their arms out of windows.
5. All students must have bus permits to board any bus other than their assigned bus or if they wish to get off their assigned bus at a stop other than their own. Students must bring written permission from their parent or guardian to obtain a bus permit. The permits may be obtained from the office.
6. Students will help keep the bus clean, sanitary, and orderly.
7. Students are to wait in an orderly manner, off the roadway, before boarding the bus.
8. Students who live across the roadway from the bus stop must cross in front of the bus, on signal from the driver.
9. Unsafe and undesirable conduct such as damage to the interior or exterior of the bus, throwing of objects, (including snowballs, etc.) will not be tolerated.
10. Rules of conduct are posted in each bus. Failure to follow the rules can result in the loss of riding privileges.
11. Students who break rules will receive a warning notice which must be signed by parent(s) / guardian before riding privileges will be restored. If students receive a second notice, both the parents and students must meet with school officials to determine whether riding privileges will be suspended indefinitely, or whether the violation will be corrected and riding privileges can then be restored. Should students receive a third notice, they will receive a suspension from the bus. The length of suspension will be determined by the principal.

Suspension from the bus will occur for repeated or serious misbehavior. Parents will be notified of suspensions and will assume responsibility for transporting the student to and from school. Parents must meet with the transportation supervisor before a suspended student rides the bus again. Each time a student is suspended from the bus, the number of days may increase. If you have

questions regarding this matter, please call the transportation supervisor @ 848-7002.

BICYCLES

Bicycles ridden to school must be parked in the bike rack in the rear of the building. The bikes are not to be stored or ridden in the building.

LEAVING THE BUILDING DURING SCHOOL HOURS

Any student who leaves school during school hours, for any reason other than a school-related activity, **must** be signed out. A parent or legal guardian must sign out the student with the central office. Failure to follow this policy will result in a detention or possible suspension.

ARRIVING ON CAMPUS

Once middle school students arrive on school property by private transportation or school bus, they are to enter the building and report to breakfast or the middle school hallway. No middle school student is to leave the property for any reason unless picked up and signed out by a parent/guardian.

PREPARING FOR CLASSES

All students are to bring planner, pencil, textbooks and any other supplies requested by the teacher to each class. **No backpacks or oversized bags** are allowed in the classrooms; they must remain in lockers. Coats, jackets, and blankets must be left in lockers too.

ILLNESS

Students who become ill during the school day should first explain to their classroom teacher and use the classroom phone to call their parent/guardian. When the parent/guardian arrives you will be called down to the office to sign out.

MIDDLE SCHOOL ACTIVITIES

1. Grades 6-8 may host up to three middle school events per school year.
2. Grades 6-8 will not attend any high school dances.
3. No guests are allowed at Middle School dances.
4. Dances are scheduled for 7:00 pm – 9:00 pm. Any changes to these times must be approved by administration prior to the event.

MIDDLE SCHOOL STUDENT COUNCIL

1. Two representatives from each grade, 1 male and 1 female, will be elected by each grade in September.
2. Representatives shall serve for a term of 1 year.
3. The 8th grade representatives elected by the 8th grade class shall serve as President and vice-president. Grades 6-8 will vote to determine which representatives hold which office.
4. Middle School Student Council will meet the 2nd and 4th Thursday of each month before school.
5. Representatives must remain eligible academically.

LUNCH PERIOD CONDUCT

The lunch period is thirty minutes long.

1. Students may bring their own lunches or purchase hot lunch.
2. **Students who are found off campus will be disciplined.**
3. All classrooms are closed to students during the lunch period unless arrangements have been made with classroom teachers.
4. The gym and library will be open during lunch period if possible.

SNACK SHACK

There is a snack shack available during the middle school and high school lunch hours.

GLASS BOTTLES

No glass bottles are allowed on campus.

FOOD IN THE CLASSROOM

Food and beverages are not allowed in the classroom. Periodically teachers may deviate from this rule with permission from the principal.

PRESCRIBED MEDICATION

Prescribed medicine may be administered through the office when the proper forms have been completed. Forms are available through the office. **DO NOT KEEP MEDICATIONS IN YOUR LOCKER.**

DRESS CODE

The students of Fairview Area Schools are expected to attend school properly attired in accordance with good taste, the accepted standards of the local community, and weather conditions.

1. Students must wear shoes.
2. Hats, bandannas and sunglasses must be left in lockers.
3. Skirts and shorts must be at fingertip length and not too tight.
4. Pants and shorts with holes: holes must be lower than fingertip length.
5. The following are not permitted:
 - A. Clothing that inappropriately exposes the body or undergarments such as, but not limited to: baggy, torn or low cut pants; tank tops, halter tops, spaghetti straps (must have an over the shoulder cut like a sleeveless blouse), shirts with revealing necklines, large armholes, see through or bare midriffs.
 - B. Clothing printed with vulgar language, sexual innuendos, or references to illegal drugs, tobacco or alcohol products, or any other offensive or questionable message.
 - C. Chains, spiked accessories, and choke chains.
6. **When a student's dress in the classroom causes a disruption to the educational setting, they will be removed from the class and parents will be contacted about the problem. The student will be told that they may no longer wear the article of dress that is causing the problem in the class. *Parents please note and address with your child before school.**

Students not conforming to these standards will be asked to change their clothes, and may be sent home to do so. Continuous violation of this policy will be viewed as persistent disobedience and will result in suspension.

PERSONAL HYGIENE

Expectations:

- Timely showers
- Deodorant or antiperspirant daily
- Clean undergarments
- Clean clothing
- Appropriate handwashing
- Daily tooth brushing
- **If personal hygiene becomes a problem, a student may be asked to shower and change their clothes at school or a parent or guardian will be notified to pick up their child. Parents please note and address hygiene with your child.**

LOCKER ROOMS AND RESTROOMS

At no time are boys to enter the girls' locker room or restrooms or girls to enter the boys' locker room or restrooms.

SHOW OF AFFECTION

The only show of affection allowed in school will be hand holding. Violation of this rule will result in the following penalties:

1. 1st offense- verbal warning
2. 2nd offense- letter sent to parents
3. 3rd offense- suspension for one day

POSSESSION, USE, OR DISTRIBUTION OF TOBACCO, DRUGS OR ALCOHOL

The Fairview Board of Education policy clearly prohibits possession, use, or distribution of tobacco, drugs and/or alcohol on school

premises or as any part of any student activity.

SEARCHES OF MOTORIZED VEHICLES, LOCKERS AND STUDENTS

Any illegal or unauthorized items found during a locker search or items deemed to be a threat to the safety and security of others may be seized. Such items include, but are not limited to:

- +Firearms +Explosives +Dangerous Weapons +Flammable material +Poisons
- +Contraband +Stolen Property + Illegal controlled substances or controlled substances analogues or other intoxicants

Law enforcement authorities shall be notified immediately of seizure of such items or of items required to be reported to law enforcement under the Statewide School Safety Information Policy. The items seized will be turned over to law enforcement. The parent/guardian of a minor student or a student 18 years of age or older, shall be notified by the Principal or designee of items removed from the locker. A copy of this policy and accompanying administrative rules regarding locker searches shall be provided annually to each pupil and parent/guardian of the pupil assigned a school locker.

SQUIRT GUNS AND SMOKE BOMBS

Anyone having or using squirt guns, water balloons, water bottles, smoke bombs, or the like, will be suspended from school. Those items are not allowed in school or on school grounds. Students who violate this policy will be subject to disciplinary actions, up to and including expulsion and referral for prosecution.

HARASSMENT

Harassment of any type is prohibited at Fairview Area Schools. All cases of harassment will be referred to the administration. Students who engage in any act of harassment while at school or any school function in connection to or with any district sponsored activity or event, or while enroute to or from school are subject to disciplinary action, up to and including suspension or expulsion. As may be required by law, law enforcement officials shall be notified. Bullying is a form of harassment.

CERTAIN EMERGENCIES

It is understood that exceptional circumstances may arise in certain cases. The principal reserves the right to handle such cases on an individual basis when he believes that this would be in the best interests of the student and the school.

DISCIPLINE POLICY

In order to preserve their privilege of school attendance, students are expected to exhibit good citizenship and acceptable behavior. The Fairview Board of Education recognizes that minor disciplinary difficulties will sometimes occur, even in well-ordered and well-controlled classrooms. However, when a student is guilty of gross misdemeanor or is persistently disobedient, the Board shall order or authorize his/her suspension or expulsion whenever the interests of the school demand it. Any physical handicaps, if any, of any such pupil shall be taken into consideration. (Section 340.618 Michigan School Code of 1955 as amended.)

Permanent pupil expulsion is solely determined by the Board of Education. Temporary pupil suspension is delegated to the superintendent and his staff, as he deems appropriate. The factors considered in the suspension/expulsion of a pupil include the following:

1. The criminal or offensive nature of any pupil's actions or behavior,
2. The effect of a student's actions on maintenance of a class or school program,
3. Or the safety, health, physical condition, and general welfare of other school pupils and school employees,
4. In addition, pupils with bodily or health conditions or habits detrimental to the school may be excluded.

All fines need to be paid in full by the end of each school year. Any unpaid fines that have occurred during the school years 6th through 12th could result in the suspension of walking with their class at graduation.

Parents will be notified when their child is to be serving Suspension or expelled from school. A copy of the Board policy (8350-R) and the administrative procedures will also be sent to the parents upon request.

No teacher, principal, or superintendent is required to attempt to physically disarm any person on school grounds who possesses a lethal weapon of any nature. Alleged criminal acts committed on school property are to be reported to the Sheriff's Department or State Police.

DISCIPLINE AND VIOLENT ACT POLICY

The State Legislature has enacted new legislation that will impact upon our students at Fairview.

1. Assault upon another student (fighting): The school is required to expel a student in grades 6-12 found guilty of assaulting another student. Expulsions are for up to 180 school days.
2. Student assault upon a school employee: Student found guilty of assaulting a school employee must be permanently

expelled from the school system. The legislation applies to all students, grades 6-12. The state defines physical assault as: "Intentionally causing or attempting to cause physical harm to another through force or violence."

3. Verbal assault (Threatening to do bodily harm to another by force, which creates a well-founded fear of actual harm, with the ability to carry out the act): Requires expulsion of up to 180 days.

4. Bomb threats: Require expulsion of up to 180 days.

MIDDLE SCHOOL CLASSROOM DISCIPLINE PROCEDURE

Positive: ½ hour of free time **once per week** for any student with NO discipline checkmarks for the week.

Available: Room to hang out in

Computer time

Games

All students with discipline checkmarks will do work during AE that day.

These are the issues resulting in discipline checkmarks:

A. Not working

B. Talking/not paying attention

C. Disrespectful to staff/students

D. Distracting others

E. Lack of preparation (ie...no book, pencil, other supplies, or homework not completed)

If students receive two discipline checkmarks in one day = lunch detention.

If students receive three discipline checkmarks in one day=discipline slip to office, for a discussion of behavior with the principal.

If students receive 2 discipline slips in one day, they are sent home. Must spend one day in ISS before returning to class.

3 discipline slips in a nine-week marking period= In School Suspension

4 discipline slips in a nine-week period=Out of School Suspension.

Lunch detention:

Bring lunch tray

Sit without talking in classroom

Missing lunch detention:

DS, and one lunch detention added to total

2 missed detentions= In School Suspension (ISS)

Students with chronic discipline issues will result in: Being sent home for the day, and possibly an after-school detention, out of school suspension (OSS), or other discipline as determined by the principal or lead teacher.

ATTENDANCE POLICY

Note: Attorney General's statement; Opinion No. 5414, issued on 20 December, 1978. The compulsory attendance law recognizes an educational value in regular attendance at school. Presence in a classroom aids in instilling concepts of self-discipline and exposes a student to group interactions with teachers and fellow students.

Such presence also enables a student to hear and participate in class instruction, discussion, and other related learning experiences. These similar considerations are proper educational values, which will not necessarily be fully reflected in test results. School factors are proper educational values bearing on a student's academic achievement. It is, therefore, my opinion that a school district, by its agents and employees, may consider attendance in determining a student's grade in a course.

It is expected that students be regular in their attendance in order to participate fully in the various aspects of the educational process. The Board of Education authorizes the superintendent or his staff, as he may deem appropriate, to deal with truancy in accordance with the State School Code and the School Board Policy.

1. No student should arrive at school before 7:45 A.M. unless they are reporting for a zero-hour class; i.e. choir, sports practice, etc.
2. Attendance will be taken at the beginning of each class period in grades 6-8.
3. Parent/guardians of a student under age sixteen will be notified when the child is chronically tardy or absent without valid excuse.

Regular Class Attendance

A. All absences with the exception of "school event" will count toward the total of absences during the marking period.

B. Students with extenuating circumstances will be given accommodations.

Extenuating circumstances would involve an absence of five or more consecutive days and may be excused at the discretion of the administration.

C. Three tardies will count as an absence.

INTERSCHOLASTIC ATHLETICS

Middle School students are eligible to participate in Fairview Middle School's athletic program. Athletic opportunities are available in basketball, track, cross country, and cheerleading. In order to participate in these programs, middle school students must comply with the following rules:

1. Current MHSAA eligibility rules will apply unless the school rule is more restrictive.
2. Students may participate for only four semesters during middle school.
3. Student athletes must have physicals on file before the first day of practice.
4. Students may wear, take or use athletic equipment and uniforms during practice, scrimmages and contests or with permission from the school. Other use of this equipment may result in disciplinary action being taken.
5. Student athletes are representatives of the school and are expected to maintain proper citizenship in and out of school. Actions detrimental to the athlete and or the school will result in disciplinary action being taken.
6. Coaches may establish rules in addition to the school's rules. Athletes should know what is expected of them and dedicate themselves to the team's goal.
7. Questions about the sport should be directed to the coach and then to the athletic director. Their decisions may be appealed to the Athletic Board. The Athletic Board is made up of the athletic director, lead teacher and one varsity coach appointed by the superintendent.
8. Alcohol and tobacco use will result in losing 25% of the season for the first offense. A second offense will result in the loss of all athletic opportunities for the remainder of the school year. Illegal drug use will result in the loss of all athletic opportunities for the school year.
9. Students developing a chronic behavior problem in the classroom may be ineligible based on the number and type of discipline slips received by the office.
10. Students use of drugs may result in loss of extra curricular activities for the year.
11. Student athletes must be passing all classes. Eligibility will be determined weekly. A student failing a class will be placed on probation. They have one week to get their grade up to a passing level. Student athletes receiving failing grades for four weeks in a row may be dropped from the sport.
12. Students must be in attendance the day of a contest and the day after a contest. Student athletes violating this policy will be ineligible for the next contest.

ELIGIBILITY

Student athletes must be academically eligible. Athletes will be passing all classes in order to participate in athletics. Eligibility will be taken weekly on Monday mornings. Students passing all their classes are eligible for athletic contests. Students receiving a failing grade in any class will be placed on probation for one week. If a student is still failing a class at the end of the probationary week, he or she becomes ineligible for one week. On the following Monday if the student is passing that class, they are immediately eligible for the next week. Student athletes that are ineligible for four weeks in a row may be dropped from the sport. If a student fails a marking period, they are ineligible for the first four weeks of the next sports season. Middle school students that fail one or more classes at the end of the spring semester will be ineligible for the first four weeks of the following fall sports season. Eighth grade students that fail one or more classes at the end of the spring semester will be ineligible for the following fall athletics in their freshman year of high school. Students that have failed a class will remain ineligible until they are passing all classes. **Eligibility is considered a reward for good grades and participation in athletics is a privilege.**

PERSONAL RULES OF CONDUCT FOR EXTRACURRICULAR ACTIVITIES

Students must comply with rules for their own welfare and because they represent the school on and off the athletic field. It is considered a privilege to participate in extra curricular programs at Fairview. These regulations apply to all students.

1. The use of alcohol, tobacco products in any form, and non-prescribed drugs is especially unacceptable for members of the student body. The student who indulges in these unacceptable activities in any form or frequency is subject to discipline ranging from reprimand to permanent suspension from school. Coaches are urged to consult with the athletic director and the high school principal prior to taking major disciplinary action involving athletes. The athletic board reserves the right to review any and all suspensions and to nullify the disciplinary action of a coach.
2. Students involved in undesirable behaviors in and out of school may be disciplined in the way they represent Fairview in any extra-curricular activity.
3. Students must be socially and academically eligible in order to receive any school honors.

FAMILY EDUCATIONAL RIGHTS AND PRIVACY ACT

The custodian of records may make certain directory information available without parental/guardian or eligible student's consent if public notice of the categories of information designated as directory information has been given. After such public notice has been given, the parents/guardian have the right to object to the release of the information within a specified reasonable time period. Directory information for this District includes the following information about the student: The student's name, picture; major field of study; participation in recognized activities and sports and related information; grade placement; and honors and awards received.

A parent or eligible student may review and inspect the student's educational record upon request to the administrator authorized to safeguard that record. A list of the type and location of any educational record maintained by the Fairview Area School district will be available for inspection. The right to challenge, hearing and written explanation will be explained to each parent or eligible student as he reviews the record.

A parent or eligible student may challenge the content of the record on the grounds that it is inaccurate, misleading or otherwise in violation of the privacy or other rights of the student. The matter will be reviewed informally at the building or department level. If the matter is not settled it may be formally challenged. A formal challenge procedure will be provided upon request.

Student information (name, address and telephone number) may be released to the public including the military, unless a signed written request from the parent/guardian expresses the desire to withhold the information. Student pictures, articles of their athletic accomplishments, academic success and/or extracurricular activities may be published.

EXTRA-CURRICULAR USE OF THE BUILDING

1. Students are not to leave the building once admitted. If they do leave, they will not be allowed to return under any circumstances.
2. Students are not to wander throughout the building, and must stay in the assigned area.
3. Students under seventh grade will be admitted only if they are with parents, a brother or sister.
4. **Middle School students will not be admitted to High School dances.**
5. Students attending athletic events must remain in the gym during games, leaving only at half time and between games. They must not congregate in the gym entrance.
6. Students fooling around, or engaged in general horseplay, will be asked to leave.
7. Students who have been drinking alcohol will not be admitted.
8. Students who wish to bring visitors to school events must obtain a pass from the high school office.
9. Chaperones may be required to supervise a school activity.
10. Decorating activities must be scheduled with the custodian.
11. Organizations who use the building must clean up school premises.

EMERGENCY CLOSING PROCEDURE

When delaying or closing school becomes necessary, the following radio and TV stations will be notified: **We will also use an Alert system. The contact information is taken directly from student records. Please make sure to keep all information up to date.**

TV
WWTW-channel 9, Cadillac
WBKB-channel 11, Alpena
WPBN-channel 7 & 4 Traverse City
WFOX-channel Fox 33
WGTU-channel 29

RADIO
WAVE – 107.7
WUPS – 98.5
WAVC - 93.9
WLXT – 96.3
WCML – 91.7
WATZ – 99.3
WPHN – 90.5
WJKC – 104.7
WKBK – 106.7
WGRY – 100.3

Each family is urged to become familiar with the Code of Student Conduct at Fairview Area School. If you need additional copies, please stop by the high school office and pick them up.

Good communication is a key to school success. Parents are encouraged to keep in close contact with the teachers. Time is set aside each day for teachers to meet or talk with parents. Included is a listing of teacher conference times and phone numbers. Please try to call a teacher during their conference to make an appointment

Please note:

If you have a concern regarding your child we ask that you contact the teacher by phone or e-mail. If you and the teacher are unable to resolve the situation please contact the principal. In the event that you cannot reach agreement with the principal, an appeal to the superintendent is appropriate. The Board of Education will hear concerns that are not resolved by the superintendent.

This handbook is subject to review and may be changed at any time.

FAIRVIEW AREA SCHOOLS

MIDDLE SCHOOL STUDENT HANDBOOK ACKNOWLEDGEMENT FORM

We have read and understand the Fairview Area Schools' Middle School Student Handbook. This handbook is subject to review and may be changed at any time. We agree to comply with the handbook and will discuss questions and concerns with the principal.

This form must be turned in at the beginning of the school year. Please complete this form and return to the high school office. If you have more than one child in the middle school, you may list their names and turn in one form.

Names:

Grade:

Signature of Parent/Guardian

Date

Signature of Student

Date