

**FAIRVIEW AREA SCHOOLS' BOARD OF EDUCATION  
REGULAR BOARD MEETING  
NOVEMBER 13, 2017**

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A regular meeting of the Fairview Area Schools' Board of Education was held on Monday evening, November 13, 2017 in the elementary school media center.

**I. Call to Order – Roll Call – Welcome**

Board President Anne Tompkins called the meeting to order at 7:00 p.m.

PRESENT: Diana Danhoff, Jon Ford, Janice Handrich, Amber Larrison,  
Merianne Tappan, Anne Tompkins, and Brent Wickham

ABSENT: None

**II. Approval of Agenda**

The Agenda was approved by Board consensus with the addition of Items **D. Fifth Grade Field Trip**, **E. Middle School Lockers**, and **F. High School Special Ed Teacher** under **VIII. NEW BUSINESS – ACTION ITEMS**.

**III. Consent Agenda**

Danhoff/Tappan That the following items be included in the Consent Agenda and be accepted as presented:

- A. October 9, 2017 regular Board meeting minutes
- B. Treasurer's Reports
  - Cash Receipts reports for General Fund, Sinking Fund, Capital Projects Fund, and Debt Retirement Fund
  - General Fund Accounts Payable for November 2017, which include payrolls of \$131,153.53, bills to be ratified of \$92,138.25, and bills to be paid of \$58,883.53, totaling \$282,175.31.
- C. Administrative written reports

Ayes – 7; Nays – 0

Motion carried.

**IV. Public Comment - None**

**V. Administrative Reports**

Mr. Sattler reported the following:

1. Thank you to voters for passing the Sinking Fund Millage
2. Parent surveys were collected and are being reviewed
3. Mrs. Raymond and Mrs. Cobb will be taking the fifth grade class to the movie “Wonder” this Friday in Gaylord.
4. The middle school is in need of their own set of lockers. A resolution will be presented later in the meeting.
5. The board will be asked to support the hiring of an additional Special Ed teacher to work in the High School for second semester.
6. Jim Gendernalik would like to hold a Mio-Fairview joint meeting in January.
7. The district is now set up to monitor printing to copiers by individual employees and students.
8. The honor roll will soon be printed in The Oscoda County Herald.

**VI. Board Committee Reports None**

**VII. OLD BUSINESS**

**A. Peanut Butter Ban**

The Board was asked to reconsider lifting the ban on bringing peanut butter and peanut food items to school. The cafeteria and concession stand will continue their current practice of not providing peanut butter or items containing peanuts to students, staff, or public.

Danhoff/Wickham That students and staff may bring peanut butter food items for personal consumption during the school day, with the understanding that such items will not be served by the cafeteria, snack shack, or in the concession stands.

Ayes – 5; Nays – 2 (Handrich, Tappan)

Motion carried.

**B. Policy Second Readings (Sections 8000-9000)**

The Board conducted a second reading of sections 8000-9000 of the updated Board Policy book.

Tappan/Danhoff That sections 8000 and 9000 of the revised board policy book be accepted as presented.

Ayes – 7; Nays – 0

Motion carried.

**C. Policy Second Readings (New and Revised)**

The Board conducted a second reading of the new and revised policies for the updated Board Policy book.

Tappan/Larrison That the new and revised policies of the board policy book be accepted as presented.

Ayes – 7; Nays – 0

Motion carried.

**VIII. NEW BUSINESS—ACTION ITEMS**

**A. Playground Project**

The ad-hoc Playground Committee met in September to discuss the need for updating the playground in order to meet current ADA regulations. An initial evaluation of the playground revealed that most of the current equipment is out of compliance with current safety standards and needs to be replaced. After consulting a playground renovation specialist, it was determined that a reasonable budget amount of \$150,000 would be needed to complete the project. The amount would include equipment replacement, demolition, site preparation, excavation, and unloading of equipment. This amount would be appropriated from the current sinking fund.

Tappan/Wickham That the Board approve a \$150,000 set-aside appropriation from the 2012 Sinking Fund for playground renovations and improvements.

Ayes – 7; Nays – 0

Motion carried.

**VIII. NEW BUSINESS—ACTION ITEMS, (Con’t.)**

**B. Coaching Assignments**

Mr. Handrich made the following recommendations:

- |                |  |                    |                 |
|----------------|--|--------------------|-----------------|
| Tappan/Ford    | That Diana Danhoff be approved as voluntary Varsity Girls Track coach for the 2017-2018 season.          | Ayes – 7; Nays – 0 | Motion carried. |
| Tappan/Wickham | That T.J. Danhoff be approved as voluntary Varsity Girls Track assistant coach for the 2017-2018 season. | Ayes – 7; Nays – 0 | Motion carried. |
| Tappan/Wickham | That Bobbi Ross be approved as voluntary Junior High Track co-coach for the 2017-2018 season.            | Ayes – 7; Nays – 0 | Motion carried. |
| Tappan/Ford    | That Josh Cahoon be approved as voluntary Junior High Track co-coach for the 2017-2018 season.           | Ayes – 7; Nays – 0 | Motion carried. |

**C. Superintendent Evaluation**

The Board conducted an informal Superintendent evaluation based on the goals set at the beginning of the year. A role was then called to determine the Superintendent’s rating.

Danhoff	Highly Effective	Tappan	Highly Effective
Ford	Effective	Tompkins	Highly Effective
Handrich	Highly Effective	Wickham	Highly Effective
Larrison	Highly Effective		

**D. Fifth Grade Field Trip**

Mrs. Raymond and Mrs. Cobb will be taking the fifth grade class to the movie “Wonder” this Friday in Gaylord.

- |                |   |                    |                 |
|----------------|---|--------------------|-----------------|
| Tappan/Danhoff | That the fifth grade field trip to Gaylord Cinema on Friday, November 17, 2017 be approved. | Ayes – 7; Nays – 0 | Motion carried. |
|----------------|---|--------------------|-----------------|

**E. Middle School Lockers**

The addition of 70-80 lockers in the Middle School hallway is estimated to cost 7 to 10 thousand dollars from the sinking fund. The new lockers would eliminate the need for the middle school students to be in the high school hallway during instruction time and would allow for better supervision during class changes.

**VIII. NEW BUSINESS—ACTION ITEMS, (Con’t.)**

**E. Middle School Lockers, (Con’t.)**

Tappan/Danhoff That the Board approve the purchase and installation of lockers in the Middle School hallway not to exceed \$10,000 from the Sinking Fund.

Ayes – 7; Nays – 0

Motion carried.

**F. High School Special Ed Teacher**

During a review of the district’s Special Ed services, it was determined that additional support was needed in the High School for the second semester. The Board was asked to pre-approve posting for a full-time temporary teaching position with the final determination to be made by the Superintendent after a thorough examination of the current budget to determine feasibility.

Tappan/Danhoff That the Board approve posting for a full-time temporary Special Ed teaching position to be initiated only if determined financially feasible within the current budget.

Ayes – 7; Nays – 0

Motion carried.

**IX. NEW BUSINESS—DISCUSSION ITEMS AND DATES**

**A. Schedule Work Session**

The Board scheduled a work session to be held Thursday, January 11, 2017 at 6:00 p.m. to review the MASB evaluation tool/rubric that will be used for the formal Superintendent evaluation in the spring.

**B. Standing Committee Meetings**

- |                  |                         |
|------------------|-------------------------|
| 1. Policy Review | 3. Building/Maintenance |
| 2. Finance       | 4. Negotiations         |

**X. Board Comments, Communications, and Closing Public Comments**

Board Comments: Jon Ford would like the Board to be updated after the budget is reviewed and a determination is made concerning the hiring of a Special Ed teacher.

Communications: None

Public Comments: None

*President Tompkins adjourned the meeting at 9:05 p.m.*

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Diana Danhoff, Board Secretary