

**FAIRVIEW AREA SCHOOLS' BOARD OF EDUCATION  
REGULAR BOARD MEETING  
JUNE 12, 2017**

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A regular meeting of the Fairview Area Schools' Board of Education was held on Monday evening, June 12, 2017 in the elementary school media center.

**I. Call to Order – Roll Call – Welcome**

Board President Anne Tompkins called the meeting to order at 7:00 p.m.

PRESENT: Janice Handrich, Amber Larrison, Merianne Tappan, Anne Tompkins,  
and Brent Wickham

ABSENT: Diana Danhoff, Jon Ford

**II. Approval of Agenda - The Agenda was approved by Board consensus.**

**III. Consent Agenda**

Tappan/Handrich That the following items be included in the Consent Agenda and be accepted as presented:

- A. May 8, 2017 regular meeting
- B. Treasurer's Reports
  - Cash Receipts reports for General Fund, Sinking Fund, Capital Projects Fund, and Debt Retirement Fund
  - General Fund Accounts Payable for May 2017, which include payrolls of \$130,728.04, bills to be ratified of \$73,534.10, and bills to be paid of \$80,901.73, totaling \$285,163.87.
- C. Administrative written reports

Ayes – 5; Nays – 0

Motion carried.

**IV. Public Comment - None**

**V. Administrative Reports**

**VI. Board Committee Reports - None**

**VII. OLD BUSINESS**

**A. Policy Second Reading and Approval**

At the May 8, 2017 meeting, the Board conducted a first reading of Sections 6000 and 7000 of the revised Neola board policies. Revisions have been made as requested and the Board conducted a second reading.

Wickham/Tappan That sections 6000 and 7000 of the revised board policy book be accepted as presented.

Ayes – 5; Nays – 0

Motion carried.

**VIII. NEW BUSINESS—ACTION ITEMS**

**A. Policy First Reading**

The Board conducted a first reading of the new and recently revised Neola policies.

**B. Lead Teacher Contracts**

The Board was asked to retain the lead teacher positions for the 2017-2018 school year. The Superintendent made the following recommendations:

Tappan/Handrich That the contract for Mrs. Amy Clouse as Elementary/Middle School Lead Teacher be renewed for the 2017-2018 school year.

Ayes – 5; Nays – 0 Motion carried.

Tappan/Wickham That the contract for Mr. Rick Handrich as High School Lead Teacher be renewed for the 2017-2018 school year.

Ayes – 5; Nays – 0 Motion carried.

**C. Non-Represented Staff Contracts**

The Superintendent made the following recommendations:

Tappan/Larrison That the contract for Rich Ellis as Maintenance/Custodial Director be renewed for 2017-2018.

Ayes – 5; Nays – 0 Motion carried.

Wickham/Tappan That the contract for April Evans as Central Office K-12 Receptionist / Secretary be renewed for 2017-2018.

Ayes – 5; Nays – 0 Motion carried.

Wickham/Larrison That the contract for Tammy Gadowski as Central Office Payroll/Secretary be renewed for 2017-2018.

Ayes – 5; Nays – 0 Motion carried.

Tappan/Handrich That the contract for Mary Jo Green as Finance Director /Administrative Assistant to the Superintendent be renewed for 2017-2018.

Ayes – 5; Nays – 0 Motion carried.

Wickham/Tappan That the contract for Mary Schrock as Food Service Coordinator be renewed for 2017-2018.

Ayes – 5; Nays – 0 Motion carried.

Tappan/Wickham That the contract for Mark Trim as Technology Director be renewed for 2017-2018.

Ayes – 5; Nays – 0 Motion carried.

**VIII. NEW BUSINESS—ACTION ITEMS, (Con’t.)**

**D. Bus Mechanic Contract**

Mr. Will Small’s bus mechanic contract is set to expire in June. The Board was asked to consider the contract for renewal.

Tappan/Handrich That Will Small’s bus mechanic contract be renewed for 2017-2018.

Ayes – 5; Nays – 0 Motion carried.

**E. Hire Elementary Teacher**

Interviews were conducted for the elementary teaching position. The selection committee made the following recommendation:

Tappan/Larrison That Joshua Cahoon be hired for the position of elementary teacher for the 2017-2018 school year.

Ayes – 5; Nays – 0 Motion carried.

**F. 2016-2017 Budget Amendments**

Information was presented to support the requested amendments for the 2016-2017 Revenue and Expenditure Budget for the General Fund.

Tappan/Handrich That the General Fund Revenue Budget be amended from \$3,223,609 to \$3,246,675, and the General Fund Expenditure Budget be amended from \$3,381,926 to \$3,436,928.

Ayes – 5; Nays – 0 Motion carried.

Tappan/Wickham That the School Services Revenue and Expenditure Budgets be amended as presented.

Ayes – 5; Nays – 0 Motion carried.

**G. Bank Accounts**

Paperwork was drawn up at the bank to remove Mr. Sandy’s name from the bank accounts and add Mr. Sattler as an administrator/signer.

Wickham/Larrison That Lee Sandy’s name be removed from all district bank accounts and that John Sattler be added as an administrator / authorized signer, effective July 1, 2017.

Ayes – 5; Nays – 0 Motion carried.

**VIII. NEW BUSINESS—ACTION ITEMS, (Con’t.)**

**H. Food Service Meal Prices**

Due to the rising cost of food prices, Mary Schrock proposed an increase in meal prices beginning the 2017-2018 school year. A breakdown of the current and proposed prices was presented.

Wickham/Larrison That the Food Service meal price increases be approved as presented.

Ayes – 5; Nays – 0

Motion carried.

**I. Meal Charge Policy**

Changes have been made to the Food Service Meal Charge Policy outlining how negative balances will be handled.

Tappan/Wickham That the revised Food Service Meal Charge Policy be approved as presented.

Ayes – 5; Nays – 0

Motion carried.

**J. Leaves of Absence**

Two teachers submitted letters requesting a leave of absence for maternity leave.

Tappan/Larrison That the board approve the leave of absence request for Kristy Raymond.

Ayes – 5; Nays – 0

Motion carried.

Tappan/Wickham That the board approve the leave of absence request for Kate Breed.

Ayes – 5; Nays – 0

Motion carried.

**K. MHSAA Membership Resolution**

The 2017-2018 Michigan High School Athletic Association (MHSAA) Membership Resolution was available for adoption.

Tappan/Larrison That the 2017-2018 MHSAA Membership Resolution be adopted as presented.

Ayes – 5; Nays – 0

Motion carried.

**L. Coaching Assignments**

The 2017-2018 coaching assignments were presented for Board approval.

Tappan/Wickham That Jon Ford be approved as voluntary varsity soccer coach for the 2017-2018 season.

Ayes – 5; Nays – 0

Motion carried.

**VIII. NEW BUSINESS—ACTION ITEMS, (Con’t.)**

**L. Coaching Assignments (Con’t.)**

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|-----------------|---|-----------------|
| Tappan/Larrison | That Diana Danhoff be approved as voluntary junior varsity volleyball coach for the 2017-2018 season.         |                 |
|                 | Ayes – 5; Nays – 0  | Motion carried. |
| Tappan/Wickham  | That Diana Danhoff be approved as voluntary varsity volleyball coach for the 2017-2018 season.                |                 |
|                 | Ayes – 5; Nays – 0  | Motion carried. |
| Tappan/Wickham  | That Tala Barton be approved as voluntary assistant volleyball coach for the 2017-2018 season.                |                 |
|                 | Ayes – 5; Nays – 0  | Motion carried. |
| Tappan/Wickham  | That Bobbi Ross be approved as voluntary varsity cross country coach for the 2017-2018 season.                |                 |
|                 | Ayes – 5; Nays – 0  | Motion carried. |
| Tappan/Wickham  | That Troy Ross be approved as voluntary assistant varsity cross country coach for the 2017-2018 season.       |                 |
|                 | Ayes – 5; Nays – 0  | Motion carried. |
| Tappan/Larrison | That Jon Ford be approved as voluntary junior varsity girls basketball coach for the 2017-2018 season.        |                 |
|                 | Ayes – 5; Nays – 0  | Motion carried. |
| Tappan/Wickham  | That Marc Winton be approved as voluntary varsity girls basketball coach for the 2017-2018 season.            |                 |
|                 | Ayes – 5; Nays – 0  | Motion carried. |
| Tappan/Wickham  | That Wayne Nutt be approved as voluntary assistant varsity girls basketball coach for the 2017-2018 season.   |                 |
|                 | Ayes – 5; Nays – 0  | Motion carried. |
| Tappan/Wickham  | That Troy Ross be approved as voluntary varsity boys basketball coach for the 2017-2018 season.               |                 |
|                 | Ayes – 5; Nays – 0  | Motion carried. |
| Tappan/Wickham  | That Jason Cleaves be approved as voluntary assistant varsity boys basketball coach for the 2017-2018 season. |                 |
|                 | Ayes – 5; Nays – 0  | Motion carried. |

**IX. NEW BUSINESS—DISCUSSION ITEMS AND DATES**

**A. Out-of-District Transportation**

The Board discussed the possibility of picking up out-of-district students.

**B. Schedule Work Session**

The Board will schedule a work session with Mr. Satler at the June 19, 2017 meeting.

**C. Budget Hearing Reminder**

The Budget Hearing is scheduled for July 19, 2017 at 6:30 p.m.

**D. Standing Committee Meeting Dates**

1. Building/Maintenance – June 19, 2017 at 5:45 p.m.

**X. Board Comments, Communications, and Closing Public Comments**

Board Comments: The district will participate in the Comins Fourth of July Parade. Rich will be driving the bus.

Communications: The district received notice of a tax tribunal.

Public Comments: None

*President Tompkins adjourned the meeting at 8:30 p.m.*

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Diana Danhoff, Board Secretary