

**FAIRVIEW AREA SCHOOLS' BOARD OF EDUCATION
REGULAR BOARD MEETING
MARCH 14, 2011**

A regular meeting of the Fairview Area Schools' Board of Education was held on Monday evening, March 14, 2011 in the elementary media center.

Board President Beth Miller called the meeting to order at 7:00 p.m.

PRESENT: Beth Miller, Diana Danhoff, Chris Neff, Kirk Peterson, Randy Shantz,
Merianne Tappan (7:05pm), and Anne Tompkins

ABSENT: None

I. Approval of Agenda

The Agenda was approved by Board consensus with Items **A. and B.** under **OLD BUSINESS** moved to the end of the meeting, Items **E.** under **NEW BUSINESS – ACTION ITEMS** moved to the beginning of the meeting, and Items **F. Health Care Plans** and **G. Volunteer Coach Approval** added under **NEW BUSINESS – ACTION ITEMS**.

II. Consent Agenda

Danhoff/Tompkins That the following items be included in the Consent Agenda and be accepted as presented:

A. February 14, 2011 regular board meeting

B. February 26, February 28, and March 3, 2011 special meetings

C. Treasurer's Reports

--Cash Receipts reports for General Fund, 1998 Debt Retirement Fund, and Sinking Fund

--General Fund Accounts Payable for February 2011, which include payrolls of \$129,189.71, bills to be ratified of \$95,612.53, and bills to be paid of \$55,975.21, totaling \$280,777.45.

D. Administrative written reports

Ayes – 6; Nays – 0

Motion carried

III. Public Comment – There was no public comment.

VIII. NEW BUSINESS – ACTION ITEMS

E. Presentation: MASB Labor-Relations

A representative from the Michigan Association of School Boards was present to answer questions regarding services that could be provided to lead the negotiations of the Teachers' contract which is due for renewal this spring.

Neff/Peterson That the Board move to closed session for the presentation by MASB Representative Penny Swanson regarding Labor Relations services, and return to open session directly following.

Ayes – 7; Nays – 0

Motion carried.

The Board moved to Closed Session at 7:07 p.m. and reconvened in Open Session at 7:48 p.m.

IV. Administrative Reports

Mr. Wilcoxon added the following to his Superintendent's Report:

1. The electronic keying is complete except for two doors for which parts have been ordered.
2. The school was contacted by the State concerning the computer lab construction project from two years ago. The State claimed that a final building inspection had not been completed. The final inspection approval sticker was found in the file and relayed back to the State.
3. Parent/Teacher Conferences will be held Thursday, March 31.
4. The spring newsletter will be mailed out the last week of March.

Mr. Handrich added the following to his Elementary / MS Report:

1. The scores from the MEAP tests for grades 3-8 should be available at the next meeting.

Mrs. Handrich added the following to her High School Report:

1. Training for the Junior Achievement program is underway and well received.

V. Board Committee Reports - None

VII. OLD BUSINESS

C. School Board Policy #5370 / Second Reading and Approval

The Policy Committee met on January 19, 2011 and revised Board policy #5370 Communicable Diseases – Staff and Students. The policy was presented for a Second Reading and approval.

Tompkins/Peterson That revised Policy #5370 Communicable Diseases – Staff and Students be approved as presented.

Ayes – 7; Nays – 0

Motion carried.

VIII. NEW BUSINESS – ACTION ITEMS, (Con't.)

A. Teacher Tenure

Based on his evaluations and approval, the Superintendent offers the following recommendations concerning action on probationary teachers:

Neff/Tompkins That Ms. Amy Clouse remain on probationary status, fourth of four years, for the 2011-2012 school calendar year.

Ayes – 7; Nays – 0

Motion carried.

Neff/Tompkins That Ms. Stephanie Bishop remain on probationary status, second of four years, for the 2011-2012 school calendar year.

Ayes – 7; Nays – 0

Motion carried.

B. 2010-2011 Budget Amendments

Information was presented to support the requested amendments for the 2010-2011 Revenue and Expenditure Budget for the General Fund.

VIII. NEW BUSINESS – ACTION ITEMS, (Con’t.)

B. 2010-2011 Budget Amendments, (Con’t.)

Neff/Tompkins That the General Fund Revenue Budget be amended from \$2,845,161.00 to \$2,992,103.00, and the General Fund Expenditure Budget be amended from \$2,908,070.00 to \$2,934,997.00.

Ayes – 7; Nays – 0

Motion carried.

C. 2011-2012 Fiscal Projection

Mr. Wilcoxon presented information concerning the budget for the 2011-2012 school year and the Board engaged in good discussion of reduction strategies.

D. Superintendent Annual Evaluation

The Superintendent’s annual evaluation was conducted by the Board and is included as part of the permanent minutes. Board members agree that Mr. Wilcoxon has met and/or exceeded all expectations of the Board and that it has been a pleasure working with him.

Tompkins/Danhoff That the Superintendent’s favorable evaluation be approved as presented.

Ayes – 7; Nays – 0

Motion carried.

E. MASB Labor-Relations: Motion to Hire

Tappan/Peterson That Fairview Area Schools employ the services of MASB for Labor Relations Services, pricing option (hourly or package) to be determined at a later date.

Ayes – 7; Nays – 0

Motion carried.

F. Health Care Plans

The school’s Legal Plan Documents from BASIC have been updated as required by Federal Law due to the recent Health Care Reform. The new documents must be approved and adopted by the Board.

Danhoff/Peterson That the Fairview Area Schools’ BASIC Cafeteria Plan for Flex Spending, Dependent Care, and Health Reimbursement Arrangement be adopted as amended (Due to Health Care Reform as required by Federal Law.)

Ayes – 7; Nays – 0

Motion carried.

G. Volunteer Coach Approval

Mr. Rick Handrich, at the request of Mr. Randy Harris, would like to recommend Jeremy Wonfor to act as assistant coach for Baseball for the 2010-2011 season.

Shantz/Neff That Jeremy Wonfor be approved as voluntary assistant coach for Baseball pending fingerprint results.

Ayes – 7; Nays – 0

Motion carried.

IX. NEW BUSINESS—DISCUSSION ITEMS AND DATES

G. Special Education Millage

The Board discussed appropriate ways to make the public aware of the upcoming C.O.O.R. Special Education Millage. The Board would like to have information from the ISD available at the next parent/teacher conferences.

H. Lead Teacher Contracts

The Board discussed the contract renewal process for the lead teachers for the 2011-2012 school year. A time will be set aside at the next Board meeting to evaluate the current structure using input from staff, parents, etc. and to make a decision concerning next year's contracts.

I. Certificate of Completion In Lieu of Diploma

The Board discussed information from the State of Michigan regarding the presentation of a certificate of completion for Special Education students who have not met the qualifications to receive a diploma. A committee of staff members will work on developing a customized plan for Fairview and bring a recommendation to the Board.

J. Standing Committee Meeting Dates

The Policy Committee will meet Monday, March 21 at 7:00 p.m. in the Central Office.

X. Board Comments, Communications, and Closing Public Comments

Board Comments Mr. Neff expressed his belief that the Board needs to give teachers and lead teachers the tools they need to succeed and asked if any opportunities for professional development exist for our lead teachers. Mr. Wilcoxon had made the suggestion when evaluating the lead teachers that they each find and pursue such opportunities.

Mr. Wilcoxon spoke with our attorney, Brad Banasik, regarding the question of having a rifle present on-site at the Eagle Spirit auction. Mr. Banasik recommended that the rifle not be brought into the building. He suggested that a gift certificate would be a better option to allow the transfer of ownership of the rifle to be conducted at the gun shop.

Communications None

Public Comments None

VI. OLD BUSINESS, (Con't.)

A. Superintendent / K-12 Principal Contract Parameters

The Negotiation Committee met March 14 to develop an employment contract for the new Superintendent / K-12 Principal. The Committee will present their recommended contract framework and discuss parameters for Board approval.

VI. OLD BUSINESS, (Con't.)

A. Superintendent / K-12 Principal Contract Parameters

Neff/Tompkins That the Board move to Closed Session to develop the parameters for negotiating a contract with the new Superintendent / K-12 Principal and return to Open Session to approve the contract parameters.

Ayes – 7; Nays – 0 Motion carried.

The Board moved to Closed Session at 8:50 p.m. and reconvened to Open Session at 9:20 p.m.

Shantz/Tappan That the Superintendent / K-12 Principal contract parameters be approved as presented.

Ayes – 7; Nays – 0 Motion carried.

B. Authorization for Negotiations Team

Tompkins/Peterson That the Negotiations Team be authorized to negotiate a contract with Mr. Robert Ricketson within the parameters approved by the Board.

Ayes – 7; Nay – 0 Motion carried.

President Beth Miller adjourned the meeting at 9:23 p.m.

Diana Danhoff, Board Secretary