

**FAIRVIEW AREA SCHOOLS' BOARD OF EDUCATION
REGULAR BOARD MEETING
JULY 11, 2011**

A regular meeting of the Fairview Area Schools' Board of Education was held on Monday evening, July 11, 2011 in the elementary media center.

Board President Beth Miller called the meeting to order at 7:00 p.m.

PRESENT: Beth Miller, Diana Danhoff, Chris Neff, Kirk Peterson, Merianne Tappan,
and Anne Tompkins

ABSENT: Randy Shantz

II. Approval of Agenda

The Agenda was approved by Board consensus with Item C. **Labor Negotiations Update** under **VII. OLD BUSINESS** replaced with C. **Central Office Reorganization**. Items A. **Annual Vendor Assignments**, B. **Snow Bids**, and C. **Coaching Assignments** under **VIII. NEW BUSINESS – ACTION ITEMS** will be moved to the beginning of the meeting, and Item C. **Labor Negotiations Update** under **IX. NEW BUSINESS – DISCUSSION ITEMS** will be added at the end of the meeting.

III. Consent Agenda

Danhoff/Tompkins That the following items be included in the Consent Agenda and be accepted as presented:

- A. June 13, 2011 regular Board meeting minutes
- B. June 27, 2011 special Board meeting minutes.
- C. Treasurer's Reports

--Cash Receipts reports for General Fund, 1998 Debt Retirement Fund, and Sinking Fund

--General Fund Accounts Payable for June 2011, which include payrolls of \$134,502.68, bills to be ratified of \$88,907.97, and bills to be paid of \$14,605.35, totaling \$238,016.00.

- D. Administrative written reports

Ayes – 6: Nays – 0

Motion carried.

IV. Public Comment - None

V. Administrative Reports

Mr. Ricketson added the following items to his Superintendent's Report:

1. Bids have been received from Total Audio and Duffy's Computer for moving the overhead paging system to the Central Office. Mr. Trim is still waiting for a few more bids.
2. The cost for moving the ITV equipment to the High School end is under \$100.00 and will be completed before the school year begins.

Mr. Handrich added the following item to his Administrative Report:

1. Representatives from REMC will meet with Mr. Handrich this Thursday regarding setting up the new Spanish online classes.

V. Administrative Reports, (Con't.)

Mrs. Handrich added the following item to her Administrative Report:

- 1. Summer school is going well. Several of the ten students have recovered two credits and are working on the third.

VI. Board Committee Reports - None

VIII. NEW BUSINESS—ACTION ITEMS

A. Annual Vendor Assignments

The Annual Vendor Assignments are presented as follows:

1. Milk Bids

Milk bids for the 2011-2012 school year have been received. The Superintendent recommends that the bid from Prairie Farms be accepted as presented.

Neff/Peterson That the milk bid from Prairie Farms be accepted as presented for the 2011-2012 school year.

Ayes – 6; Nays – 0

Motion carried.

2. Trash Removal Bids

Trash removal bids for the 2011-2012 school year have been received. The Superintendent recommends that the bid from Doug’s Disposal be accepted as presented.

Neff/Tompkins That the trash removal bid from Doug’s Disposal be accepted as presented for the 2011-2012 school year.

Ayes – 6; Nays – 0

Motion carried.

3. Fleet Insurance

The Superintendent recommends continuing the fleet insurance coverage from SET/SEG.

Neff/Peterson That the fleet insurance coverage provided by SET/SEG be continued for the 2011-2012 year.

Ayes – 6; Nays – 0

Motion carried.

4. Audit Service

Board Policy No. 3500 states in part:…“The auditing firms selected to conduct the annual audit shall be recommended by the Superintendent and approved by the Board at the organizational meeting.”

The Superintendent recommends that we continue to use the services of Robertson and Carpenter, LLP for conducting the 2011-2012 annual audit.

Neff/Tompkins That the audit services of Robertson and Carpenter, LLP be continued for the 2011-2012 year.

Ayes –5; Nays – 1 (Peterson)

Motion carried.

VIII. NEW BUSINESS—ACTION ITEMS, (Con’t.)

C. Coaching Assignments

Mr. Handrich conducted interviews the first week of July and makes the following recommendations for coaching assignments:

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| Neff/Tompkins | That Jon Ford be approved as voluntary Girls Junior Varsity Basketball coach for the 2011-2012 school year, pending fingerprint results.

Ayes – 6; Nays – 0 | Motion carried. |
| Neff/Tompkins | That Cody Gascho be approved as voluntary Boys Junior Varsity Basketball coach for the 2011-2012 school year, pending fingerprint results.

Ayes – 6; Nays – 0 | Motion carried. |
| Neff/Tompkins | That Rick Ebert be approved as voluntary Boys Varsity Basketball coach for the 2011-2012 school year, pending fingerprint results.

Ayes – 6; Nays – 0 | Motion carried. |

VII. OLD BUSINESS

A. School Board Policy #3690 & #7950 – Second Reading and Approval

The Policy Committee met on April 18, 2011 and revised Board policy #3690 Purchasing from State-Based Vendors and #7950 Schools of Choice/Home-Schooled Students. The policies are presented for a second reading and approval.

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| Neff/Peterson | That revised Policy #3690 <u>Purchasing from State-Based Vendors</u> be approved as presented.

Ayes – 6; Nays – 0 | Motion carried. |
| Neff/Tappan | That revised Policy #7950 <u>Schools of Choice/Home-Schooled Students</u> be approved as presented.

Ayes – 6; Nays – 0 | Motion carried. |

B. Middle School and High School Handbooks

Board members were given draft copies of the 2011-12 middle school and high school handbooks to review and revise.

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| Neff/ Tompkins | That the revised middle school and high school handbooks be approved as presented.

Ayes – 6; Nays – 0 | Motion carried. |
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C. Central Office Reorganization

The Board discussed the need to reorganize the central office space and gave their approval to move ahead with planning. The building/maintenance committee will meet and bring a proposal to the next Board meeting.

VIII. NEW BUSINESS—ACTION ITEMS, (Con’t.)

D. Class Sponsor Handbooks

A revised copy of the class sponsor handbook was available for the Board to review. It was determined that the policy committee will meet with the lead teachers to work on a volunteer handbook.

Tompkins/Peterson That the Class Sponsor handbook be approved with suggested revisions.

Ayes – 6; Nays – 0 Motion carried.

E. Retirement Letter

Mrs. Sonja Handrich has submitted a letter of retirement effective at the end of the 2013-2014 school year. The Board appreciates all the hard work and commitment Mrs. Handrich has provided Fairview Area Schools. She is a fine example of “dedicated to the end.”

Tompkins/Peterson That Sonja Handrich’s letter of retirement be accepted.

Ayes – 6; Nays – 0 Motion carried.

IX. NEW BUSINESS—DISCUSSION ITEMS AND DATES

A. 2011-2012 Budget Update

There are no new developments at this time.

B. Standing Committee Meetings

1. The Building/Maintenance Committee will meet Wednesday, July 27 at 7:00 p.m.
2. The Policy Committee will meet Tuesday, August 16 at 6:30 p.m.

X. Board Comments, Communications, and Closing Public Comments

Board Comments Mr. Neff would like clarification of the meaning of the word “permanent” on the letter regarding salary.

Communications None

Public Comments None

IX. NEW BUSINESS—DISCUSSION ITEMS AND DATES, (Con’t.)

C. Labor Negotiations Update

Peterson/Danhoff That the Board move to Closed Session to discuss the status of the labor negotiations process.

Ayes – 6; Nays – 0 Motion carried.

Mr. Neff excused himself from the meeting due to conflict of interest.

The Board moved to Closed Session at 8:15 p.m. and reconvened to Open Session at 8:45 p.m.

President Beth Miller adjourned the meeting at 8:45 p.m.